Sree Keralavarma College, Thrissur

AQAR 2013-2014

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

> 2013-14

1. Details of the Institution

1.1 Name of the Institution

> **Sree Keralavarma College, Thrissur**

1.2 Address Line 1

> **Karattukara P.O**

Address Line 2

> **Thrissur**

City/Town

> **Thrissur**

State

> **Kerala**

Pin Code

> **680011**

Institution e-mail address

> **skvcollege@gmail.com**

Contact Nos.

> **04872380535**

Name of the Head of the Institution:

> **M.V. Madhu**

Tel. No. with STD Code:

> **04872380535**

Mobile: | 9495401010

Name of the IQAC Co-ordinator: | Dr. T.D. Simon

Mobile: | 919447234872

IQAC e-mail address: | Iqac.skvc@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* | KLCA039-Sree Keralavarma College, Thrissur,Kerala

OR

1.4 **NAAC Executive Committee No. & Date:**
   *(For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)*

1.5 Website address: | http://www.keralavarma.ac.in

Web-link of the AQAR:

http://www.keralavarma.ac.in/sites/default/files/AQAR%202013-14.pdf

   For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.05	2009	2014
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : | DD/MM/YYYY | 01/01/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. **AQAR 2011-12 submitted to NAAC on 31/12/2012**
  iv. **AQAR 2012-13 submitted to NAAC on 30/09/2014**

1.9 Institutional Status

  University   State [√] Central [ ] Deemed [ ] Private [ ]

  Affiliated College   Yes [√] No [ ]

  Constituent College   Yes [ ] No [ ]

  Autonomous college of UGC Yes [ ] No [ ]

  Regulatory Agency approved Institution   Yes [ ] No [ ]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [√] Men [ ] Women [ ]

                     Urban [√] Rural [ ] Tribal [ ]

  Financial Status   Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [√]

                 Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

    Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

    TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

    Others (Specify)   .

1.11 Name of the Affiliating University *(for the Colleges)*   **University of Calicut**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   √

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST-FIST   √

UGC-Innovative PG programmes [ ]   Any other (*Specify*) [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers   **7**

2.2 No. of Administrative/Technical staff   **2**

2.3 No. of students   **2**

2.4 No. of Management representatives   **4**

2.5 No. of Alumni   **2**

2. 6 No. of any other stakeholder and

   community representatives   **2**

2.7 No. of Employers/ Industrialists   **0**

2.8 No. of other External Experts   **0**

2.9 Total No. of members   **19**

2.10 No. of IQAC meetings held   **3**

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [   ]

Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [√]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [1]   International [   ]   National [   ]   State [1]   Institution Level [   ]

(ii) Themes [**"Quality Enhancement in Higher Education" by C.P. Narayanan**]

2.14 Significant Activities and contributions made by IQAC

> **IQAC has done the preliminary works for the second round of accreditation. IQAC is constantly equipping the faculty to address the challenges posed by the changing educational environment; and also to take advantage of the ever increasing opportunities that is being offered.   IQAC conducted a one-day seminar on "Quality Enhancement in Higher Education" by C.P. Narayanan**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation for the second cycle of re-accreditation	**Preliminary works for the second round of accreditation has been done**
Department visits	**Ensures timely implementation of projects and programmes.**
Despatch of AQAR 12-13	**Done**
Periodical orientation to prepare college for Re-accreditation	**All departments and office are made aware of the need for timely compilation of reports necessary for re-accreditation.**
Seminars to be organized for teacher quality improvement	**IQAC conducted a one-day seminar on "Quality Enhancement in Higher Education" by C.P. Narayanan**
Ensuring quality in research	**Research scholars are asked to do original research in areas that are of socio-economic relevance.**
Eco friendly practices	**Plastic banned in the campus/ planting of medicinal plants and attempt to make the green campus more green.**
Extension activities	**Regularly contributing pain and palliative society. Food programme for elderly destitute.**

 * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management ☐   Syndicate ☐   Any other body √

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	**2**			
PG	**8**			
UG	**16**			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	**26**			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**16 + 8 = 24**
Trimester	
Annual	**2**

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐
    (On all aspects)

    Mode of feedback   :   Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
82	**31**	**51**		

2.2 No. of permanent faculty with Ph.D.

37

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	**32**							**1**	**32**

2.4 No. of Guest and Visiting faculty and Temporary faculty   **25**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	**9**	**26**	**21**
Presented papers	**9**	**19**	**9**
Resource Persons	**1**	**10**	**3**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> **The study materials have been digitalised and much of it is available to the students from the website of the faculty. If this facility is not available, the print out of study materials is provided to the students. Extensive use of the visual media is used for imparting information.**

2.7   Total No. of actual teaching days

during this academic year   **180**

2.8   Examination/ Evaluation Reforms initiated by
       the Institution (for example: Open Book Examination, Bar Coding,
       Double Valuation, Photocopy, Online Multiple Choice Questions)

> **Regarding conduct of examinations, there are strict guidelines laid down by the University. Hence, there is not much scope for experimentation. Bar coding is followed by the University. In the conduct of class test and internal evaluation tests, multiple choice questions are extensively used. Online examination is conducted by some departments in a very limited manner.**

2.9   No. of faculty members involved in curriculum
       restructuring/revision/syllabus development

14	5	4

       as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

83

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG - English	20	20	40	47		100
UG - Functional English	30	14	35	50		100
UG - Malayalam	21	3	10	8		100
UG - Hindi	23		20	30	30	20
UG - Sanskrit	24		20	40		10
UG - Economics	48		9	15	5	60
UG - History	54			34	20	46
UG - Philosophy	48	6	21	21	21	69
UG - Political Science	45	5	46	35	14	90
UG - Commerce	60	20	40	20	10	90
UG - Mathematics	43		42	12	7	65
UG - Statistics	29		17	27	32	76
UG - Physics	40	1	75	20		90
UG - Chemistry	32	20	50	11		81
UG - Botany	25	4	40			70
UG - Zoology	30	23	43			67
PG - English	15	13	40	47		100
PG - Malayalam	18	5	11	2		100
PG - Economics	14		13	1		100
PG - Political Science	16	18	58	18	6	100
PG - Commerce	16	25	50	25		100
PG - Mathematics	20		50	30		80
PG - Physics	12			100		100
PG - Chemistry	12		100			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **Conducts period visits to departments.**

- **Examines feedback of students and make suggestions .**

- **Examines the best practices in teaching and learning**.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**9**
UGC – Faculty Improvement Programme	**1**
HRD programmes	**1**
Orientation programmes	**6**
Faculty exchange programme	**0**
Staff training conducted by the university	**2**
Staff training conducted by other institutions	**4**
Summer / Winter schools, Workshops, etc.	**9**
Others	**4**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**43**	**5**		
Technical Staff	**2**			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> **The faculty is motivated to take up fundamental research designed to address the various contemporary issues, so that the nature of the problem and hence its solution can be found out. IQAC has contributed to obtain minor and major research projects for the faculty. IQAC provides information pertaining to UGC assistance for seminars and helps to obtain funds.**

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**0**	**1**	**3**	**2**
Outlay in Rs. Lakhs	**0**	**34.65**	**11.25**	**17**

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**2**	**4**	**7**	**0**
Outlay in Rs. Lakhs	**2.4**	**6.25**	**2.2**	**0**

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**7**	**11**	**13**
Non-Peer Review Journals	**0**	**1**	**0**
e-Journals	**0**	**0**	**0**
Conference proceedings	**5**	**5**	**0**

3.5 Details on Impact factor of publications:

Range [ ]   Average [**2**]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received (Lakhs)
Major projects	**3 years**	**UGC, DST**	**11.25**	**1.95**
Minor Projects	**2 years**	**UGC**	**2.2**	**0.5**
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			**13.45**	**2.45**

3.7 No. of books published   i) With ISBN No.   **2**   Chapters in Edited Books   **2**

ii) Without ISBN No.   **2**

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (**DST**)   **6**

3.10 Revenue generated through consultancy   [ ]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2	4		15
Sponsoring agencies		**College, Old Students' Association**	**College, Old Students' Association**		**College, Old Students' Association**

3.12 No. of faculty served as experts, chairpersons or resource persons   **20**

3.13 No. of collaborations   International   **1**   National [ ]   Any other   **1**

3.14 No. of linkages created during this year   [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency 4.85   From Management of University/College [ ]

Total 4.85

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
6	0	2	2	0	2	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides   7
and students registered under them   41

3.19 No. of Ph.D. awarded by faculty from the Institution [ ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 3   SRF 0   Project Fellows 1   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events:

University level [ ]   State level 6

National level 3   International level [ ]

National level 3

3.23 No. of Awards won in NSS:

University level | **5**   State level | |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25 No. of Extension activities organized

University forum | | College forum | |

NCC | **2** | NSS | **10** | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Dr. Johns K. Mangalam who founded the Punarjani Charitable Trust for alcohol de-addiction an d rehabilitation is a faculty of the college.**

- **Coaching programme for different age groups, in different sport, summer camps in football, basket ball and cricket were carried out by the Physical Education Department.**

- **Dr. Bhanumathi was a member of Ethical Committee, Pain and Palliative Care Society, Thrissur. She is also a member of Ethical Committee, Prathyasabhavan, A government Home for mentally challenged girls. She is the fonder of AMHA (Association of Mentally Handicapped Adults).**

- **NSS units in the college made different programmes like Tree plantation, AIDS, anti-plastic awareness rallies, Visit to home for the destitute and elderly, food distribution.**

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**24 acres**			
Class rooms	**60**			
Laboratories	**4**			
Seminar Halls	**3**			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	**4.10**			
Others				

4.2 Computerization of administration and library

Fully computerised with standard computers

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	**72817**	**5291587**	**775**	**201810**	**73592**	**5493397**
Reference Books	**1821**	**362422**	**56**	**26200**	**1877**	**388622**
e-Books						
Journals	**83**	**72535**	**8**	**12250**	**91**	**70939**
e-Journals	**N-LIST**	**5000**			**N-LIST**	**5000**
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	4	5	6	20	9	60	
Added	50	0	1	0	0	3	18	
Total	90	4	6	6	20	12	78	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> **All departments have internet facilities. All the teachers are computer literate. The non-teaching staff too have the necessary skills. Non-teaching staff attended various training programmes organised by the government.**

4.6 Amount spent on maintenance in lakhs :

i) ICT   **1.0**

ii) Campus Infrastructure and facilities   **12.0**

iii) Equipments   **0.5**

iv) Others

Total :   **13.5**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **New students are provided with orientation class**

- **Ensures the service of various units to support students**

- **Suggest best practices to departments and various units.**

5.2 Efforts made by the institution for tracking the progression

Progress is traced mainly through examinations. Apart from this, students are encouraged to place their doubts to the faculty through e-mails. This ensures access to faculty on holidays as well as off campus hours.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1784	210	53	

(b) No. of students outside the state

21

(c) No. of international students

Men
No	%
675	33

Women
No	%
1372	67

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
694	351	31	915	36	2027	679	348	26	961	33	2047

Demand ratio: **Arts: 100.8;** **Commerce:143.2** **Science: 131.6**

Dropout % : **Arts: 4.4** **Commerce: 5.6** **Science: 5.8**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> **Regular coaching is imparted for UGC-JRF, NET and CSIR. On a lesser scale coaching is provided for various competitive examinations conducted by banks, PSC and UPSC**

No. of students beneficiaries   322

5.5 No. of students qualified in these examinations

NET	**12**	SET/SLET	**10**	GATE	**2**	CAT	
IAS/IPS etc		State PSC	**13**	UPSC		Others	**13**

5.6 Details of student counselling and career guidance

> - **Two career guidance classes were carried out**
> - **One time Registration to PSC**
> - **Campus Recruitment**

No. of students benefitted   **250**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- **A film *Thozhil Kendrathilekku* was screened and further discussions were centered on its Director on 01.08.2013**

- **A lecture was delivered by Dr. Subramanian (Government Mental Hospital, Thrissur) on "Adolesence and Sexual Abuse" on 26.08.2013 and on 17.03.2014. There was a photo exhibition and a class by Mrs. Vinaya (Sub Inspector of Police) on *Penkuttikalum Samakaleena Samoohavum* for female students and their mothers.**

- **5 sewing machines were bought to teach tailoring to the female students and a treadmill has also been arranged for their health.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **198**   National level **61**   International level **1**

No. of students participated in cultural events

State/ University level **65**   National level 5   International level **0**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **171**   National level **18**   International level **0**

Cultural: State/ University level **27**   National level **2**   International level **0**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	**20**	**10000**
Financial support from government	**16**	**281000**
Financial support from other sources	**30**	**100000**
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | 1 | National level [   ]   International level [   ]

Exhibition: State/ University level | 1 | National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students | 32 |

5.13 Major grievances of students (if any) redressed:

Facilities for visually challenged students, Students' training infrastructure, garbage dumping problem, socio economic problems, family problems

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:**
>
> **To function as an instrument to propose realistic and attainable quality benchmarks for academic and administrative activities and to help the institution to grow with sustaining quality.**
>
> **Mission:**
>
> **To evaluate, refine,   redefine, coordinate and to audit the Internal Quality Assurance Mechanism for total quality management of the institution.**
>
> **To shoulder the responsibility for generation, promotion, implementation and continuous improvement of innovations in curricular, co-curricular and extra curricular activities of the institution.**
>
> **To direct all the activities of the institution towards the enhancement of the learner's knowledge capacity and personality through values.**
>
> **To arrange for periodic setting up of quality benchmarks for the institution in its quest for excellence.**
>
> **To arrange for regular interaction with the NAAC and timely preparation and submission of such reports as IQAR and RAR.**

6.2 Does the Institution has a management Information System

> **The college exhibits information regarding placement opportunities, scholarships offered by Indian and foreign universities etc. on the notice board.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> **Our college is affiliated to Calicut University and there is a prescribed curriculum of the university. The faculty is actively engaged in curriculum and development by acting as members in various boards of studies. The senior faculty act as Chairman of various examination boards.**

6.3.2 Teaching and Learning

> **The faculty makes use of every opportunity to advance their knowledge by participating in seminars and through presentation of papers. They also encourage the students to do the same.   Feedback from the students is collected regularly to enhance the quality of teaching. In connection with this, extensive use is made of information technology and the use of modern equipments for presentation of ideas, figures, etc.   On the basis of feedback and evaluation, the limitations of students are recognised and pointed out to them. Additional coaching is imparted to those who are in need of it. This takes the form of remedial teaching and bridge courses.**

6.3.3 Examination and Evaluation

> **As per the directions of the university, the direct grading system is followed in the college. Two internal exams are conducted as part of continuous evaluation. Apart from this, seminar presentations, assignments, etc. Are also used as part of continuous evaluation. Class tests are regularly conducted. The faculty act in various capacities as examiners in various university examinations, including taking up, work as external evaluators. The senior faculty act as Chairmen and also set question paper for other universities.**

6.3.4 Research and Development

The post graduate department of Malayalam is currently offering research facilities. The departments of Political Science, English and Economics are on the way to becoming research departments. Major projects have been awarded to Physics and Malayalam departments. Minor projects have been sanctioned to the Departments of Physics, Economics, Chemistry and English. The physics faculty has attended post-doctoral research programmes in the United States. The University has insisted upon presentation of the research projects for the award of degree at the undergraduate and post graduate level. The faculty suggest topics that are socially relevant and also guide the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a centralised library with 73592 textbooks, valued at Rs.5493397. There are 1877 reference books valued at Rs. 388622. There are 91 journals with a value of Rs.70939 and e-journals worth of Rs. 5000. Apart from this, there are well stocked department libraries. The science departments have well furnished state of the art laboratories. The history department has a heritage museum. Effective implementation of teaching is ensured through the use of modern devices. The college has a well furnished computer lab. Students can access the library and the lab at any time during college working hours.

6.3.6 Human Resource Management

The faculty act in various capacities like hostel warden, staff advisor, NCC officer, NSS Coordinator. They motivate the students to create a clean pollution free campus which already has the reputation of a green campus. The faculty guide the students to advance their career. Students are provided with information pertaining to higher education, scholarships, career advancement possibilities and finishing classes by the faculty.

6.3.7   Faculty and Staff recruitment

> **Faculty recruitment is entirely on the basis of merit which in turn is based on guidelines issued by the university. The recruitment of non-teaching staff is done on the basis of directions provided by the Government of Kerala from time to time. The institution has a reputation spanning 56 years for transparency in appointments.**

6.3.8   Industry Interaction / Collaboration

> **Kerala Sahitya Academy, vyllopilly smaraka samithi, Nattarivu padana kedram, Edassery foundation, thiranottam are actively co-operating with the institution to conduct various cultural programmes. Plans on the anvil to conduct a seminar in collaboration with CMET.**

6.3.9   Admission of Students

> **Admission is done either by the University under the single window system or by the College. In the former case, the college merely admits the students on the direction of the university. In the latter case, admission is purely on the basis of merit and the whole procedure is digitalised and transparent.**

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	**Career guidance, remedial coaching, KPCR, free food and accommodation for SC/ST, Special schemes for Lakshdweep and visually challenged students, Single girl child scholarship**

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes   √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			**Yes**	**Deputy DC, Thrissur**
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The Alumni is devoted to the college. It extends assistance in various forms. These range from the organising of cultural events to the provision of computers and other paraphernalia.

6.12 Activities and support from the Parent – Teacher Association

The Institution has an active PTA. It provides financial assistance for routine maintenance work. It also acts as an advisory body.

6.13 Development programmes for support staff

> **Provides training programmes. Actively involved in their service issues**

6.14 Initiatives taken by the institution to make the campus eco-friendly

> **Students are encouraged to minimize waste in all walks of life. This includes digital maintenance of files, avoiding wastages of paper and planting of new saplings in the campus. Plastic and flex are banned**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> **The frequency of departmental PTA meetings has increased. This has resulted in a more disciplined atmosphere in the college.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> **Majority of the seminars and workshops envisaged at the beginning of the academic year has been realised.**

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - **To familiarise the students of economically and socially backward sections of the society with modern information technology systems.**
> - **To sponsor cultural programmes where the students can highlight their artistic abilities.**

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> **Took students to the area of the industry Neeta Jalatin in Chalakudy ; poster campaign**
>
> **Observation of days like world environment day and other similar days.**
>
> **Introduction of open course on "Non -conventional energy sources"**
>
> **Saplings are planted and nurtured to ensure carbon neutrality.**
>
> **Green campus- in the process of becoming even more green**
>
> **Plastic free campus**
>
> **Students are made aware the menace of using substances that are not bio-**

7.5 Whether environmental audit was conducted?   Yes   No

☐   √

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths
- **Transparency in admission process to ensure justice for students from socio-economically backward sections and students who are differently abled**
- **Counseling is given to the students and parents to prevent as far as possible dropouts.**
- **An effective Career Guidance and Placement Cell is working in the campus under the leadership of two teachers and the Cell acts a link between the students and the prospective employers.**
- **The institution maintains a very high success rate in University examinations with good number of first classes and University ranks.**
- **Few teachers actively involved in Pain and Palliative programmes.**

Weakness

- **Necessity of more class room cluster buildings, since older class room cannot be further maintained.**
- **Upgrading PG departments into research centers also required more rooms for research scholars.**
- **Need for more information technology accessing devices. Wanting more sanitation facilities for girl students.**

Opportunities
- **The college campus extends to 30 acres of land in the heart of Thrissur city, so that there is high opportunity of expanding the academic programmes by introducing new courses that suits modern and contemporary requirements. College has a large sport ground which could developed to accommodate an indoor court.**
- **Up gradation of PG Departments into research departments will provide more opportunity for extension activities**

Threats
- **Emergence of new generation courses is a main threat to institutions like this college who offer conventional programmes in science / arts / humanities**
- **Increasing number of professional colleges (engineering/medical/para-medical) is a real threat to institutions like this college who offer conventional programmes in pure science**

8. **Plans of institution for next year**

Conduct national and international seminars.

Urgently upgrade major post graduate departments to research departments.

Introduce new courses like BCA, BBA, etc.

Plan to recruit permanent faculty in the vacant post. If it is not fulfilled, the dept. is planning to appoint the guest faculty.

Apply minor and major projects;

Finding more sponsors to sponsor more events, to provide fencing of the ground.

Upgrade campus facilities including the construction of the new buildings

Construction of modern seminar complex

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____